

**TODMORDEN AGRICULTURAL SHOW**  
**17<sup>TH</sup> JUNE 2017**  
**Arts & Crafts / Food Hall Risk Assessment**

We have been advised that all Trade Stands/Stalls are required to complete a Risk Assessment and supply a copy to the Show Committee with their application. We have provided some guidelines and pointers below and a black form for you to complete. If you already have a Risk Assessment completed for other similar events please send us a copy of that.

List Hazards					
<p>Things you could reasonably expect to result in harm under the conditions of a trade stand at an agricultural show.</p> <p>Examples include:</p>	<p>Numerical scale of how likely each hazard is.</p> <p>Score each hazard on the following scale</p>	<p>This is a numerical scale of how much harm a hazard may cause.</p> <p>Score each hazard on the following scale.</p>	<p>This is a group of people, not named individuals, such as those taking part in the show, ie. committee members, those building exhibits or the general public attending the show.</p>	<p>For the hazards listed, list the control measures you have implemented to minimise the risks.</p> <p>Considerations include -</p>	<p>Where the risks are not adequately controlled indicate your action plan of things to do.</p>
<p>Working from height Slip/trip/fall Vehicles Livestock Falling objects Gas bottles Fumes/chemicals Noise Rubbish Temporary structure Manual handling</p>	<p>1 - Improbable - unlikely to happen.</p> <p>2 - Remote - may occur at some time</p> <p>3 - Possible - Likely to occur at some time.</p> <p>4 - Probable - Likely to occur.</p> <p>5 - Highly probable - very likely to occur soon</p>	<p>1 - Negligible - remote possibility of harm.</p> <p>2 - Marginal - slight injury, minor first aid.</p> <p>3 - Minor danger - some injury or damage possible.</p> <p>4 - Dangerous - serious injury or damage.</p> <p>5 - Highly dangerous – Life-threatening</p>	<p>Operators</p> <p>Staff</p> <p>Animal handlers</p> <p>Show Officials/Stewards</p> <p>Any member of the Public.</p> <p>Other Exhibitors</p>	<p>Legal requirements</p> <p>Recognised industry standards</p> <p>Best Practice</p> <p>Adequate procedures and precautions you would usually have in place.</p> <p>Adequate staff instructions &amp; training.</p>	

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**Company Name:Responsible Person:** \_\_\_\_\_

**Signature of Assessor:** \_\_\_\_\_

**Date of Assessment** \_\_\_\_\_

Potential Risk	Likelihood	Severity	Who may be harmed	Control Measures	Action Plan

Please continue on a separate sheet if applicable.